

## CTTI RECOMMENDATIONS: GOOD CLINICAL PRACTICE (GCP) TRAINING FOR INVESTIGATORS

### Recommended minimum essential elements for a GCP training program:

- The [13 elements](#) from the investigator section of the ICH E6 Good Clinical Practice Consolidated Guidance.
  - Other training topics may be considered if needed, depending on the nature and scope of proposed research
- GCP training programs should provide a framework for clinical research conduct.
  - Training programs should emphasize topics that are:
    - Outside the scope of medical practice (e.g., safety reporting, IRB review, research informed consent)
    - Areas of recurring non-compliance
  - Avoid redundancy of topics covered in protocol-specific training
  - More advanced and role-based GCP training should be considered for those who have completed initial GCP training.

### Training Frequency:

- GCP training is recommended to occur at a minimum of every 3 years. The frequency of training should be sufficiently flexible to accommodate different experience levels, gaps in training, etc., and should not be the same course every time.
- The training should be mutually accepted across organizations so that trainees may qualify for the time period without needing retraining for each new trial or sponsor.

### Training Format:

- There are no specific recommendations on format.
- An online format may be the most practical to impart GCP training

### Evidence of Training Completion:

- Satisfactory completion of a training program (such as a certificate, test score, or other formal confirmation of training received) should be documented.

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- ▶ *These recommendations are based on results from the [GCP Training Project](#) and are aimed at investigator training, though some areas may apply to training of other site personnel.*
  - ▶ *CTTI's [Executive Committee](#) approved the recommendations.*
  - ▶ *Released in January 2015*